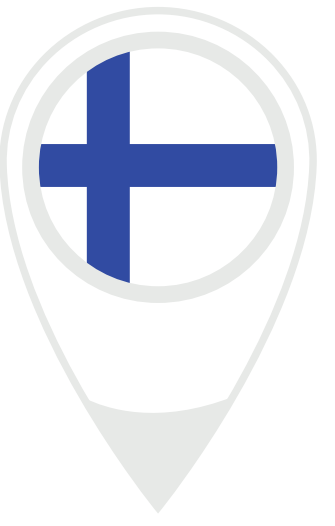




# Volunteer for Service Department

## Greener work at Youth Centre Villa Elba service department



**Project type:** Long-term volunteering, European Solidarity Corps

**Volunteer profile:** Young person between 18-30 years old.

**Hosting organisation:** Youth Centre Villa Elba, Kokkola, Finland

**Time:** From January 2024 until end of June 2024

**Living:** In Youth Centre Villa Elba in shared room with other volunteers.

**City of Kokkola**

~ 50.000 inhabitants  
located in the Central  
Ostrobothnia region

### TASKS:

The volunteer work in Service department of Villa Elba. The role of the volunteer is to be a part of the everyday life of the centre and help to bring environmentally friendly thinking and procedures into practice.

-Assist with the Green Key -work:

- Search for new and sustainable methods of operation and use of technology in a bid to reduce the overall environmental footprint through lower use of energy, water, and waste.
- Plan and implement kitchen compost with the help of staff
- Explore ways we can improve our accessibility. Make an action plan and help with implementation.
- Eco-friendly initiatives: implementing and promoting eco-friendly initiatives such as recycling programs, composting, and reducing single-use plastic. Research and recommend sustainable alternatives for everyday items used at the centre, such as cleaning supplies, office materials etc.
- Green space management: maintaining and improving green spaces at the centre, such as gardens, beaches and recreational areas. Planting and caring for plants and herbs in kitchen garden.
- Waste reduction and recycling: implement waste reduction and recycling initiatives. Setting up and managing recycling stations, educating staff and visitors on proper waste sorting and disposal, and developing strategies to minimize for example food waste.

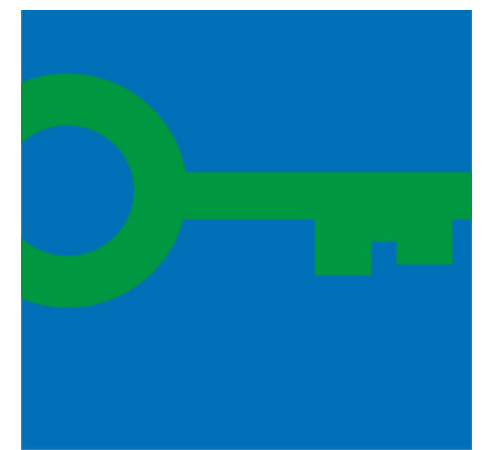
-help with maintenance of facilities, outdoor areas, and different equipment

-help to organise meeting rooms by organising chairs and tables, setting tables and ensure that meeting rooms are functional and clean

-cleaning work, help to keep the yard tidy and help with small repair and painting jobs both indoors and outdoors

-meet incoming guests

During winter season, the volunteer will host a winter café in Villa Elba. Together with the other volunteer and with help from the staff, he will take care of preparations, opening and closing tasks, customer service and cleaning. The café acts as a refreshment point for visitors and a small information and display spot with educational materials and handouts as well as provides locals with the chance to interact with volunteers and speak languages. When needed, the volunteer help Villa Elba's different departments in office work, maintenance, and practical daily tasks.



**Green Key**



To apply send CV and  
motivation letter to  
[sarianne.lokasaari@villaelba.fi](mailto:sarianne.lokasaari@villaelba.fi)  
Title the mail: Volunteer for  
Service Department